

Specific Privacy Statement

List of external contacts of the JRC-IPTS Information Society Unit

1. Description

The processing of personal data concerns:

Establishing a list of external contacts of the JRC-IPTS "Information Society" Unit holding e-mail address details of individual or organisation-related persons.

This processing is managed at the Joint Research Centre (JRC) by the *IPTS Information Society Unit* in relation with the 7th Research Framework Programme (FP7) for the purpose mentioned under point 2.

As this processing collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

The Unit Head of "Customer and Stakeholders Relations" acts as Controller of the processing of personal data covered by generic notification "CONTACTS LISTS & NETWORK PARTNERS DATABASES AT THE JRC" (DPO-1924).

The JRC co-ordinator (e.g. Unit Head) of the *IPTS "Information Society" Unit* manages the processing itself, under the responsibility of his Director who acts as Processor.

2. What personal information do we collect, what is the legal basis, for what purpose and through which technical means?

Identification Data:

Name and surname, title, organisation name, e-mail address, fields of interest.

Legal basis:

The European Parliament and Council Decision of 18 Dec. 2006 on the EC 7th Research Framework Programme (FP7) (2007-2013)

Purpose:

Personal data are collected and processed in order to communicate with the data subjects about the JRC research activities related to the 7th Research Framework Programme (FP7).

Technical information:

Personal data are normally collected through classical databases or Excel forms and stored on JRC servers.

3. Who has access to your information and to whom is it disclosed?

Access to the personal data is allowed to authorized officials and other staff of the JRC. No personal data is transmitted to parties, which are outside the recipients and the legal framework mentioned.

If the *IPTS Information Society Unit* would intend to publish personal contact data on a publicly available website of the JRC, an additional opt-in/opt-out option will be proposed to confirm acceptance to such publication.

4. How do we protect and safeguard your information?

The collected personal data is stored on the servers of JRC and underlie the Commission Decision C (2006) 3602 of 17/08/2006 "concerning the security of information systems used by the European Commission" defines IT security measures in force. Annex I defines the security requirements of EC Information Systems. Annex II defines the different actors and their responsibilities. Annex III defines the rules applicable by users.

5. How can you verify, modify or delete your information?

You can send a message to the Controller or to the address mentioned under "Contract Information", by explicitly specifying your request to have your personal data modified or deleted.

Special attention is drawn to the consequences of a delete request, in which case any trace to be able to contact you will be lost.

6. How long do we keep your data?

Your personal data is kept as long as follow-up actions linked to the above mentioned purpose are necessary. All personal data will be deleted at the end of the 7th Research Framework Programme (FP7).

7. Contact Information

In case you have questions related to this processing or concerning any information processed in this context, or on your rights, feel free to contact:

- the JRC Controller or the JRC Processor using the address mentioned on the announcement page, questionnaire form or web page: JRC-IPTS-IS-NEWS@ec.europa.eu
- the JRC Data Protection Co-ordinator: jrc-data-protection-coordinator@ec.europa.eu
- the Commission's Data Protection Officer: data-protection-officer@ec.europa.eu

8. Recourse

Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor.

edps@edps.europa.eu